

**Metro Phoenix Chapter
American Payroll Association
Meeting Minutes
September 19, 2006
Radisson Hotel**

President Judie Aranyos called meeting to order at 6:00P.M.

Secretary Cheryl Carstensen read the minutes from August 21, 2006 meeting. President Judie Aranyos asked for any changes to the minutes, there were none. The minutes were approved and seconded by the membership as read.

Treasurer Vivian Hill read the Treasury report.

Beginning balance: \$2,186.51

Dposits: \$ 797.00

Withdrawals: \$878.87

Ending balance: \$2,104.94

The Treasury report was approved and seconded by the membership as read.

Committee Reports:

CPP Study Group: No report

State Payroll Conference: Cheryl Hookey reported that the State Conference Committee had their first meeting. Cheryl reported the volunteers for Educational Day had been able to teach 600 students on the two days of the classes. Cheryl announced that she was working on the entry for the chapter for the Education Day National Contest.

Government Liaison: Brenda Norman presented several articles on National Payroll Week and the celebrations that took place. Brenda also presented an article on “Are Paycards Just Another Form of Direct Deposit”, she briefly discussed that some legislatures are treating the paycards as a new and different payment method and that they should have their own rules and regulations.

National APA:

OLD BUSINESS:

By- Laws: Cheryl Carstensen reported that the By-Laws had had a final review and would be sent to the membership and they would be voted on at the October meeting.

NEW BUSINESS

New Members: Judy Aranyos asked all members who are attending the meeting for the first time to stand up and introduce themselves. Each new member was presented with an APA welcome bag containing information on the location chapter, national APA, CPP & FPC along with information from vendors and a few surprises.

New members were: Name Company

No new business, announcements, from the membership.

Job Openings: There are job postings now on the Metro Phoenix APA web site.

Upcoming APA Training:

Audio: Oct 19 Documenting Your Payroll Procedures
Nov 9 Taxation and Reporting of Selected Fringe Benefits.

Local Seminars: Oct. 27 Preparing for Year End

Speaker: – Mike Chapman – Did a presentation on Identity Theft and how an individual and company can both protect themselves from this growing crime. Mike discussed what happens when a company has a breach in their security and how under the new law businesses could become liable and the steps they need to take to protect themselves and their employees.

Next Meeting: Next meeting October 17, 2006

There were 25 members in attendance.

Meeting was adjourned at 7:30 P.M.