

**Metro Phoenix Chapter
American Payroll Association
Meeting Minutes
August 15, 2006
Radisson Hotel**

President Judie Aranyos called meeting to order at 6:00P.M.

Secretary Cheryl Carstensen read the minutes from June 20, 2006 meeting. President Judie Aranyos asked for any changes to the minutes, there were none. The minutes were approved and seconded by the membership as read.

Treasurer Vivian Hill read the Treasury report.

Beginning balance: \$2,471.58

Deposits: \$608

Withdrawals: \$893.07

Ending balance: \$ 2,186.51

The Treasury report was approved and seconded by the membership as read.

Committee Reports:

CPP Study Group: Judy announced that the CPP/FPC announced that Rural Metro is going to be our facilitator for the Spring Study Group. The chapter was going to have a Saturday study group but that did not work out. The National APA does have Study Groups that can be joined.

State Payroll Conference: Cheryl Hookey reported that the State Conference Committee would have their first meeting. Cheryl reported that final preparations were being made for National Payroll Week and the Educational Seminar "Money Matters" that the National APA and the National Council on Economic Education is sponsoring. The Educational Day would be on September 8, 2006.

Government Liaison:

National APA: .National Payroll Week was September 4- 8, 2006

By- Laws: Cheryl Carstensen reported that the By-Laws had been reviewed by Jeff Giesler and that the final corrections would be made and sent to the Board. Upon completion of the board review they would be sent to the membership.

NEW BUSINESS

New Members: Judy Aranyos asked all members who are attending the meeting for the first time to stand up and introduce themselves. Each new member was presented with an APA welcome bag containing information on the location chapter, national APA, CPP & FPC along with information from vendors and a few surprises.

New members were:	Name	Company
	Anne Greinke, CPP	RSC Truck
	Jose Moreno	Banner Health
	Lynn Walther	Banner Health

Ask for any new business, announcements, from the membership? _____

New Business: Chapter Elections completed for new Vice President. The candidates were Carrie Bellairs and Jennifer Middelkamp. The new Vice President of the Chapter is Jennifer Middelkamp.

Job Openings: There are job posting now on the Metro Phoenix APA web site.

Upcoming APA Training:

Audio: Oct 19	Documenting Your Payroll Procedures
Nov 9	Taxation and Reporting of Selected Fringe Benefits.

Local Seminars: Oct. 27 Preparing for Year End

Speaker: – **Dana Remum** presented a session on the continually changes that happen in the payroll department either through government agency updates or through company departmental changes. Dana talked about how change is difficult and people react differently to change. There was a discussion on how to deal with changes and to identify how you handle changes.

Next Meeting: Next meeting September 19, 2006

There were 28 members in attendance.
Meeting was adjourned at 7:30 P.M.