

**Metro Phoenix Chapter  
American Payroll Association  
Meeting Minutes  
March 15, 2005  
Radisson Hotel**

Vice -President Cheryl Hookey called meeting to order at 6:15P.M.

Secretary Cheryl Carstensen read the minutes from the February meeting. Vice -President Cheryl asked for any changes to the minutes, there were none. The minutes were approved and seconded by the membership as read.

Treasurer Theresa Mejia was non present Secretary Cheryl Carstensen read the Treasury report. Beginning balance was \$2,099.00, deposits of \$712, withdrawals of \$634.01; ending balance for was. \$2,176.99 The Treasury report was approved and seconded by the membership as read.

**Committee Reports**

**CPP Study Group:** Donna Hermansen announced that study group was down to 3 or 4 participates. There would be one taking the exam in April. Donna asked for volunteers to facilitate the study group...

**State Payroll Conference:** Cheryl Hookey announced that there were flyers on the table announcing the State Conference. Sixteen vendors had been sent invitation there has been a few responses.

**Government Liaison:** no report

**National APA:** no report.

**NEW BUSINESS**

**New Members:** Cheryl Hookey asked all members who are attending the meeting for the first time to stand up and introduce themselves. Each new member was presented with an APA welcome bag containing information on the location chapter, national APA, CPP & FPC along with information from vendors and a few surprises.

New members were:                      Name    Company

**Ask for any new business, announcements, from the membership?** Judie Aranyos asked for volunteers to be on the budget committee, the newsletter committee and the nomination committee.

**Job Openings:** There are new job postings now on the Metro Phoenix APA web site.

**Upcoming APA Training:**

May 1- 5, 2005	National APA Conference
June 21, 2005	Payroll Tax Forum
June 3, 2005	Employer's Potpourri - Phoenix
June 6, 2005	Employer's Potpourri - Mesa

**Audio:**

May 12, 2005	Deferred Compensation Plans – 401(k) and Nonqualified Plans
May 26, 2005	How to Prepare for Success on the CPP Exam

**Speaker:** John Coye, Senior Vice President, Benefits Consultant, Regional coordinator- Western Region of the Segal Company presented a presentation on Health Savings Accounts. John discussed who was using the Health Savings Accounts and why they were becoming popular, and what the driving force behind these savings accounts was.

**Next Meeting:** April 19, 2005

There were 22 members in attendance.

Meeting was adjourned at 7:30 P.M.