

**Metro Phoenix Chapter
American Payroll Association
Meeting Minutes
February 18, 2003
Radisson Hotel**

In the absence of President Vicky Harrison Jeff Geisler conducted the meeting.

The meeting was called meeting to order at 6:10 P.M..

No meetings were held in December due to the annual Holiday Party, or January due to W-2s.

Treasurer Theresa Mejia read the Treasury report. The November ending balance was \$4,450.80, deposits and withdrawals for December and January were \$923.96, and ending balance is \$3,526.84. The Treasury report was approved and seconded by the membership as read.

NEW BUSINESS

Job Openings

Susan Olsen - Phelps Dodge has an opening and there will be 3 more positions soon - information on APA website.

Judie Aranyos - American Express looking for temporary help for approximately 6 months.

Speaker

The speaker was Jeff Geisler, CPP, CPA, Payroll Manager for Ping Inc. Jeff spoke on Basic Payroll Accounting giving many helpful hints.

Next Meeting - The next meeting will be on March 18th.

Meeting was adjourned at 7:45 P.M.